

**ELIZABETHVILLE BOROUGH
COUNCIL MEETING
MINUTES**

March 9, 2015

The Elizabethtown Borough Council met on March 9, 2015 in the Municipal Building at 14 South Market Street in Elizabethtown, Pennsylvania. President Gary Shadle called the meeting to order at 7:00pm. The meeting opened with the Pledge of Allegiance.

Present:

Roll call taken with the following present: Mandy Carl, Travis Enders, James Facinelli, Dennis Henninger, Gary Shadle, Russell Snyder Jr. and Rodney Spicher.

Also present: Linus Fenicle, Borough Solicitor; Peggy Kahler, Borough Secretary; Maryellen Chenoweth, Code Enforcement Officer; Matt Schaffner, Borough Maintenance; Mayor Justin Challenger was absent.

Guests: No Attendees

Approval of Minutes: Motion made by Travis Enders, seconded by Jim Facinelli to approve the minutes of February 9, 2015 as presented. Motion carried.

Review of Correspondence: All correspondences were made available to Council. No further action.

COMMITTEE REPORTS:

Streets & Maintenance – Chairman J. Facinelli reported; the Maintenance Department spent most of the month plowing snow and cindering. We purchased 6 tons of salt from Washington Township for the remainder of the season. Report on file.

Police & Safety – Chairman D. Henninger reported; the Police/Safety Committee has been working the past several months to revise the Landlord Inspection List into a friendly version with explanations for the items being inspected. Pennsylvania State Association of Boroughs is holding a training session on Rental Inspections. The Committee recommends two council members attend.

Codes Enforcement Officer – Report on file. Nothing further discussed.

Building, Lighting & Grounds – Chairman R. Snyder reported; the plastic down spout and two elbows froze and broke. Water leaked into the basement causing some flooding in the restrooms, meeting rooms and hallway.

68 Moore Street Sketch: Motion made by Russell Snyder, seconded by Jim Facinelli to approve the initially sketch provided by Gary Grimm, and to authorize him to draft a plan so the project can be put out for bid. Motion carried.

Water, Refuse & Sewage – Dennis Henninger advised council that the Elizabethtown Authority is scheduled to start interviewing for a Plant Operator on March 16th and 17th.

Planning & Development - Nothing to report at this time.

Budget & Finance – Chairman D. Henninger reported; the “Winter Maintenance” category is currently over budget by ninety-three dollars, that amount will increase by the end of the year due to the additional road salt that needs to be purchased to fill our Costars Agreement.

Park & Recreation – Chairman T. Enders reported; No monthly report received from the Upper Dauphin Recreation Association. The lease agreements for the *Upper Dauphin Area High School*, *Elizabethville Athletic Association* and *Upper Dauphin Recreation Association* (swimming pool) are completed and ready for approval.

The following changes have been added into the Lease Agreements:

Upper Dauphin Area School

- Fee Waiver for Pavilions

Elizabethville Athletic Association

- Utilities (trash, sewer, water, electricity) capped at \$1,000
- Fee Wavier for Pavilions

Upper Dauphin Recreation Association

- Scheduling of Events
- Fee Waiver for Pavilions
- Revision/clarification of Section 7
- Financial Statements and Annual Audit
- Monthly Status Reports
- Lifeguard Requirements – verification
- Inventory/Ownership of Assets

COG – Nothing to report

Insurance – Chairman M. Carl reported; initially the Borough’s Auditor had advised us that we were required to pay taxes on all Health Care Insurance Premiums. In February *The Internal Revenue Service* issued a proclamation clarifying Health Coverage Reimbursement Arrangements for employers that have fewer than two participants. The Borough will be able to continue with their reimbursement arrangement for Health Care Insurance without any tax implications.

Personnel – Nothing to report at this time.

Mayor’s Report: Nothing to report at this time.

Solicitor’s Report – Linus Fenicle prepared two Ordinances; listed on the agenda.

Engineer’s Report – Nothing to report at this time.

UNFINISHED BUSINESS:

Ordinance No: 347 Amendment/Park and Recreation : Motion made by Travis Enders, seconded by Russell Snyder to adopt Ordinance No. 347 as presented. Roll Call vote: M. Carl (yes); T. Enders (yes); J. Facinelli (yes); D. Henninger (yes); G. Shadle (yes); R. Snyder (yes); R. Spicher (yes). Motion carried.

Ordinance No: 348 Amendment/Solid Waste: Motion made by Rodney Spicher, seconded by Russell Snyder to adopt Ordinance No. 348 as presented. M. Carl (yes); T. Enders (yes); J. Facinelli (yes); D. Henninger (yes); G. Shadle (yes); R. Snyder (yes); R. Spicher (yes). Motion carried.

Proposal for Traffic Engineering Services: Motion made by Travis Enders, seconded by Dennis Henninger to accept the proposal for a traffic study on SR 225 and SR 209 from HB Engineering, Inc. at a cost of \$2,600. All traffic counts must be completed before May 15th. Motion carried.

Baseball Fields and Swimming Pool Lease Agreements: Motion made by Travis Enders, seconded by Dennis Henninger to approve the Lease Agreements for the Upper Dauphin Area High School, Elizabethville Athletic Association and Upper Dauphin Recreation Association as presented. Motion carried.

Pennsylvania Department of Labor & Industry responded to our January 29, 2015 letter, our appeal for Unemployment Compensation contribution rate of 0.080560 was denied. Council will not re-appeal the decision. Future plans are to join the Pennsylvania State Boroughs Association U/C Program.

The final Engineering Plans for 68 Moore Street should be ready for approval and the bid process by the April Meeting.

NEW BUSINESS:

Dauphin County Tax Collection Committee: Motion made by Rodney Spicher, seconded by Mandy Carl to appoint Kaye Thoma as the Borough's Delegate for the (DCTCC) and Dennis Henninger as the Alternate. Motion carried.

Salem United Church of Christ Easter Egg Hunt: Motion made by Travis Enders, seconded by Russell Snyder to allow Church to hold an Egg Hunt at the Borough Park on March 29th and waive the fee for Pavilion #3 & 4 and to close the Park Road between the hours of 1pm to 3pm. Motion carried.

The following quotes for Commercial Real Estate Appraisers were presented.

1. Bob Jones \$3,000
2. Jim Sprague \$1,250
3. Carl Snyder \$ 250

Appraiser Contract: Motion made by Jim Facinelli, seconded by Russell Snyder to hire Carl Snyder to appraise the Borough Building (14 South Market Street) not to exceed a cost of \$250, providing he meets all the Commercial Real Estate Appraiser criteria and holds the proper licenses. Motion carried. Rodney Spicher opposed.

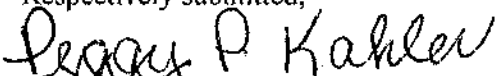
REVIEW OF FINANCIAL REPORTS:

Motion made by Travis Enders, seconded by Mandy Carl to accept the Financial Reports as presented. Roll Call vote: M. Carl (yes); T. Enders (yes); J. Facinelli (yes); D. Henninger (yes); G. Shadle (yes); R. Snyder (yes); R. Spicher (yes). Motion carried.

Total Revenue	\$ 50,191.00
Total Expenditures	\$ 20,946.00

Adjourn: Motion made by Mandy Carl, seconded by Rodney Spicher to adjourn at 8:10pm. Motion carried.

Respectively submitted,


Peggy P. Kahler