

**ELIZABETHVILLE BOROUGH
COUNCIL MEETING
MINUTES**

February 9, 2015

The Elizabethtown Borough Council met on February 9, 2015 in the Municipal Building at 14 South Market Street in Elizabethtown, Pennsylvania. President Gary Shadle called the meeting to order at 7:00pm. The meeting opened with the Pledge of Allegiance.

Present:

Roll call taken with the following present: Mandy Carl, Travis Enders, James Facinelli, Dennis Henninger, Gary Shadle, Russell Snyder Jr. and Rodney Spicher.

Also present: Linus Fenicle, Borough Solicitor; Peggy Kahler, Borough Secretary; Maryellen Chenoweth, Code Enforcement Officer; Mayor Justin Challenger.

Guests: Russell Walborn Jr, Reliance Hose Company
Kevin Tremblay, Fry's Flooring LLC
Darla Buffington

President Shadle recognized Russell Walborn who attended the meeting to present the Year-End Fire Chief's Reports and the audited 2014 Financial Statements. All reports on file.

President Shadle next recognized Kevin Tremblay (*Fry's Flooring*) who presented a plan for the construction of a warehouse at 11 & 13 E. Main Street. A Land Development Plan is needed to proceed.

Darla Buffington arrived at the meeting at 7:30 to discuss an enforcement matter. President Shadle turned the matter over to the Code Enforcement Officer who addressed her concerns.

Approval of Minutes: Motion made by Travis Enders, seconded by Jim Facinelli to approve the minutes of January 9, 2015 with changes. Motion carried.

Review of Correspondence: All correspondences were made available to Council. No further action.

COMMITTEE REPORTS:

Streets & Maintenance – Chairman J. Facinelli reported; the Borough trucks and salt spreaders received preventative maintenance after each storm. Several street signs were repaired. Report on file.

Police & Safety – Report on file, nothing further to report.

Codes Enforcement Officer – Report on file.

Building, Lighting & Grounds – Discussion covered under 'Old Business'.

Water, Refuse & Sewage – Dennis Henninger advised council that Nicholas McCarron, Superintendent for the Elizabethtown Area Authority submitted his resignation, effective June 15th. The Authority will be advertising for an operator.

Planning & Development - Nothing to report at this time.

Budget & Finance – Nothing to report at this time.

Park & Recreation – Chairman T. Enders reported; the lease agreements for the ball teams and swimming pool are still under review. Council received copies of the monthly report from the Upper Dauphin Recreation Association.

COG – As of this date no information has been received for the next meeting.

Insurance – Chairman M. Carl reported; an appeal to reduce the employer contribution rate was filed with the Pennsylvania Unemployment Compensation Board, a response could take 4 – 6 weeks.

Personnel – Nothing to report at this time.

Mayor's Report: Mayor Challenger expressed concern about the ethnic intimidation that recently occurred in town.

Solicitor's Report – Linus Fenicle advised Council that he had reviewed Gary Grimm's proposal for architecture services.

Engineer's Report – Nothing to report at this time.

UNFINISHED BUSINESS:

Amendment/Solid Waste Ordinance: Motion made by Rodney Spicher, seconded by Dennis Henninger to approve the amendment as presented for advertisement for adoption at the regular council meeting on March 9th. Motion carried.

Amendment/Park and Recreation Ordinance: Motion made by James Facinelli, seconded by Rodney Spicher to approve the amendment as presented for advertisement for adoption at the regular council meeting on March 9th. Motion carried.

Moore Street Building - Gary Grimm prepared a preliminary design for renovations and construction at 68 Moore Street. After further review and discussion Council agreed several changes were necessary. A new draft will be prepared.

Traffic Study Proposals– The traffic study task should be an evaluation of the existing lane and signal timing while analyzing any proposed lane re-design and/or signal improvements that would not require any modification to the existing roadway width. According to the agreement for the money being held in escrow, the maximum amount the Borough can spend is \$3500. All work should be done in accordance with PennDot Standards. The existing Highway Occupancy Permit (*HOP*) and Signal Permit documents will be included with the Request for Proposal (*RFP*).

PennDOT Green Light Go Grant - Nothing further to report at this time.

NEW BUSINESS:

Council reviewed a letter from Mary Ann Mattis; no further action taken.

Easter Egg Hunt: Motion made by Travis Enders, seconded by Mandy Carl to allow the Elizabethville Girl Scouts to use the Borough Park free of charge on March 28th for the *Annual Egg Hunt*, and to use the Borough Building on March 27th for egg coloring. Motion carried.

REVIEW OF FINANCIAL REPORTS:

Motion made by Dennis Henninger, seconded by Russell Snyder to accept the Financial Reports as presented. Roll Call vote: M. Carl (yes); T. Enders (yes); J. Facinelli (yes); D. Henninger (yes); G. Shadle (yes); R. Snyder (yes); R. Spicher (yes). Motion carried.

Total Revenue	\$ 10,504.00
Total Expenditures	\$ 23,380.00

Adjourn: Motion made by Mandy Carl, seconded by Dennis Henninger to adjourn at 9:51pm. Motion carried.

Respectively submitted,



Peggy P. Kahler
Borough Secretary