

ELIZABETHVILLE BOROUGH COUNCIL MEETING MINUTES
ELIZABETHVILLE PENNSYLVANIA
November 11, 2013

The Elizabethtown Borough Council met on November 11, 2013 in the Municipal Building at 14 South Market Street in Elizabethtown. President Gary Shadle called the meeting to order at 7:00 P.M. The meeting opened with the Pledge of Allegiance.

ROLL CALL:

Roll call taken with the following present Mandy Carl, James Facinelli, Dennis Henninger, Gary Shadle, Russell Snyder Jr, Brian Stahl and Timothy Motter.

ALSO PRESENT: Linus Fenicle, Borough Solicitor; Peggy Kahler, Secretary; Matt Schaffner, Borough Maintenance; Corry Shadle, Code Enforcement Officer.

GUESTS: Travis Enders, Cloud 5 Solutions, LLC; Melissa Stahl, Laura Weldon, Rodney Spicher, Christine Charles.

Approval of Minutes: Motion made by Timothy Motter, seconded by James Facinelli to approve the minutes from the monthly meeting of October 14, 2013 as presented. Motion carried.

ACKNOWLEDGEMENT OF GUESTS: None of the guests in attendance had any public comments.

REVIEW OF CORRESPONDENCE:

All general correspondence was reviewed and made available to council, no further action taken.

COMMITTEE REPORTS:

Streets & Maintenance – Chairman J. Facinelli reported; maintenance is crack sealing and installing Christmas Lights; leaf collecting will continue through November.

Truck Tires: Motion made by James Facinelli, seconded by Dennis Henninger to approve the purchase of six (6) truck tires from West End Garage at a cost of \$1,525.00. Motion carried.

Police & Safety – Nothing to report.

Codes Enforcement Officer — Monthly report on file.

Building, Lighting & Grounds – Nothing to report.

Water, Refuse & Sewage – Nothing to report.

Planning & Development – Nothing to report.

Budget & Finance – Chairman D. Henninger reported; the proposed budget for 2014 has been completed and is ready to be advertised.

Proposed Budget: Motion made by Dennis Henninger, seconded by Russell Snyder Jr. to advertise the 2014 Proposed Budget for adoption at the December 9, 2013 Meeting. Motion carried.

Park & Recreation – Nothing to report.

Insurance – Nothing to report.

Personnel – Chairwomen M. Carl reported; Corry Shadle is on the payroll and training for the Code Enforcement Officer.

Mayor’s Report – Nothing to report.

Solicitor’s Report – Items covered under ‘Unfinished Business’

Engineer’s Report – Scott Mowery, Sewage Enforcement Officer; inspected and signed the Application for the Onlot Sewage Permit. An invoice was sent to the current and previous owner of 99 Clearfield Street.

UNFINISHED BUSINESS:

Linus Fenicle received all the legal documents for the MI Windows and Doors property; council along with Raudenbush Engineering reviewed the site and buildings on November 7, 2013. Raudenbush Engineering also reviewed the Final Phase Environmental Site Assessment done on the property. (All documents on file).

Metal Industry Property Purchase: Motion made by James Facinelli, seconded by Mandy Carl authorizing Borough Council to accept the offer to purchase the MI Windows and Doors Property located at 68 Moore Street, Elizabethtown at a cost of one (\$1) dollar. Motion carried.

On October 28, 2013, Raudenbush Engineering performed a field visit to inspect curbing installation along West Broad Street. Five properties were found to be none compliant, four of them need expansion joints, and two properties made repairs rather than installing full depth curbing. One property owner has failed to secure the required ‘Street, Sidewalk and Right-of-Way Permit’, council will pursue further action. (Report on file).

Raudenbush Engineering is to be contacted regarding the cost to train a Borough Employee to inspect and certify sidewalk and curbing installations within the borough. To be discussed at the next meeting.

NEW BUSINESS:

Council discussed and agreed to require a criminal background check as stated in the Borough Code ***Chapter 13 Licenses, Permits and General Business Regulation §104 License Application***. A new license fee will be established at the December Meeting.

Permits Required Signs: Motion made by James Facinelli, seconded by Russell Snyder Jr. to purchase four signs ‘***Permits Required***’ to be installed at each entrance to the borough.

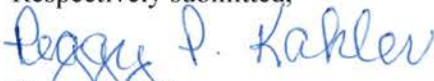
REVIEW OF FINANCIAL REPORTS:

Motion made by Jim Facinelli, seconded Russell Snyder Jr. to accept the Financial Reports as presented. A roll call vote was taken, motion carried unanimously.

Total Revenue	\$ 31,756.14
Total Expenditures	\$ 34,402.99

The meeting was adjourned at 7:51 p.m.

Respectively submitted,



Peggy P. Kahler
Borough Secretary