

ELIZABETHVILLE BOROUGH COUNCIL MEETING MINUTES
ELIZABETHVILLE PENNSYLVANIA
August 12, 2013

The Elizabethtown Borough Council met on August 12, 2013 in the Municipal Building at 14 South Market Street in Elizabethtown. President Gary Shadle called the meeting to order at 7:00 P.M. The meeting opened with the Pledge of Allegiance.

ROLL CALL:

Roll call taken with the following present Mandy Carl, Dennis Henninger, Timothy Motter, Gary Shadle, Russell Snyder Jr. James Facinelli and Brian Stahl were absent.

ALSO PRESENT: Wayne Martin, Borough Solicitor; Peggy Kahler, Secretary; Matt Schaffner, Borough Maintenance.

GUESTS: Laura Weldon, Rodney Spicher, Scott Shadle, Travis Enders, Sandy Shiffer, Ronald Ferree

Approval of Minutes: Motion made by Mandy Carl, seconded by Dennis Henninger to approve the minutes from the monthly meeting of July 8, 2013 as presented. Motion carried.

ACKNOWLEDGEMENT OF GUESTS: President Shadle recognized Rod Spicher, Borough resident; Mr. Spicher has concerns about how a new structure at 300 West Broad Street will affect water run-off and the current drainage problems that exist in that area. County and State regulations will be researched before the next meeting.

REVIEW OF CORRESPONDENCE:

All general correspondence was reviewed and made available to council, the following action was taken.

On behalf of the Reliance Hose Company, Dennis Henninger advised council that the Fire Company was able to pay off the rescue/pumper within three (3) years, due to the grant funding they received.

Salem UCC Church: Motion made by Timothy Motter, seconded by Mandy Carl to waive the pavilion rental fee for the Community Worship Services held by the church on August 4, 2013. Motion carried; D. Henninger abstained.

Elizabethtown Bicentennial 5K Run: Motion made by Timothy Motter, seconded by Russell Snyder Jr to allow the organization to hold a (*Trick or Trot 5 K Run-Walk*) on October 26, 2013. The course will be run on borough streets including North Church Street; a PennDot Events Permit is required. Motion carried.

Girl Scout Glamour Night: Motion made by Russell Snyder Jr, seconded by Mandy Carl allowing the Elizabethtown Girl Scouts to hold a sleep-over in the borough building on September 7, 2013. Motion carried.

Dauphin County Library System: Motion made by Mandy Carl, seconded by Russell Snyder Jr authorizing Borough Council to issue a letter of support for the Elizabethtown Area Library's Gaming Grant Application. Motion carried.

COMMITTEE REPORTS:

Streets & Maintenance – Nothing to report.

Police & Safety – Nothing to report.

Codes Enforcement Officer — Nothing to report.

Building, Lighting & Grounds – Nothing to report.

Water, Refuse & Sewage – Nothing to report.

Planning & Development – Nothing to report.

Budget & Finance – Chairman D. Henninger reported on the budget workshop attended by Council President, Budget Chairman, and Borough Secretary. Next year's budget process will begin in September; working committees will be requested to complete a budget form by the end of the month.

Park & Recreation – Chairman T. Motter reported; the committee received a second quote from Hocker and Company to remove a tree at the park.

- \$1,750 to cut and leave the wood
- \$2,250 to cut and remove wood

Contract All Tree Service: Motion made by Timothy Motter, seconded by Russell Snyder Jr authorizing council to accept the quote of \$700 from All Tree Service. Motion carried. D. Henninger abstained.

Insurance – Chairwomen M. Carl reported; the new playground equipment was added to the borough's insurance policy.

Personnel – Chairwomen M. Carl reported; a final draft of the employee job descriptions were distributed for council's review and adoption at the next meeting.

Mayor's Report – Nothing to report.

Solicitor's Report –

Code Enforcement/Property Inspection Officer Interim: Motion made by Gary Shadle, seconded by Russell Snyder Jr to appoint Peggy Kahler as the interim Code Enforcement/Property Inspection Officer. Motion carried.

Engineer's Report –

PennDot Highway Occupancy Permit: Motion made by Mandy Carl, seconded by Russell Snyder Jr authorizing Raudenbush Engineering to obtain an HOP (Highway Occupancy Permit) for Elizabethville Borough for the purpose of curbing and sidewalk construction on Church Street. Motion carried.

UNFINISHED BUSINESS:

Reject Paving Bids: Motion made by Dennis Henninger, seconded by Timothy Motter authorizing Borough Council to reject all 2013 Paving Bids. Motion carried.

A Structural Engineer from Raudenbush Engineering will view the broken beam at Pavilion # 3 & 4.

West Broad Street Storage Facility: Motion made by Russell Snyder Jr, seconded by Dennis Henninger authorizing the Borough Solicitor to send a letter Barder, Bolton & Troutman Partnership regarding permanent stormwater and erosion control at their facility on Broad Street. Motion carried. M. Carl abstained.

No Parking Ordinance- Motion made by Dennis Henninger, seconded by Russell Snyder Jr authorizing the borough solicitor to advertise a No Parking Ordinance (*Spruce St. between Franklin & Bender St.*) for adoption at the September 9, 2013 meeting. Motion carried.

NEW BUSINESS:

Minimum Municipal Obligation: Motion made by Dennis Henninger, seconded by Russell Snyder Jr to approve the 2014 Minimum Municipal Obligation for the Non-Uniformed Employee Pension Plan as presented. Motion carried.

Elizabethville Area Authority Gaming Grant: Motion made by Russell Snyder Jr, seconded by Mandy Carl authorizing a letter of support for the Elizabethville Area Authority in their attempt to secure grant funds through the Gaming Grant Application. Motion carried.

Dumpster Fee: Motion made by Russell Snyder Jr, seconded by Dennis Henninger authorizing Borough Council to establish a Dumpster Permit Fee of (\$15) fifteen dollars. Motion carried.

Scott Shadle was present at the meeting to request a variance to the current land development setbacks requirements; he plans to build a 30' x 30' shed at 300 West Broad Street. Question regarding stormwater management and flooding in that immediate area were addressed. Further research is required.

Setback Variance: Motion made by Russell Snyder Jr, seconded by Dennis Henninger to table the request for a variance until the next meeting. Motion carried.

REVIEW OF FINANCIAL REPORTS:

Motion made by Mandy Carl, seconded by Russell Snyder Jr to accept the Financial Reports as presented. A roll call vote was taken, motion carried unanimously.

Total Revenue	\$ 15,857.52
Total Expenditures	\$ 16,778.63

Executive Session: 9:05 pm - Motion made by Russell Snyder, seconded by Mandy Carl to enter into closed session to discuss personnel issues. Motion carried.

Executive Session ended at 9:24 pm with the following action.

Code Enforcement Officer: Motion made by Dennis Henninger, seconded by Mandy Carl to advertise for the position of Code Enforcement Officer, resumes due September 4, 2013. Motion carried.

The meeting was adjourned at 9:26 p.m.

Respectively submitted,

Peggy P. Kahler
Borough Secretary