

**ELIZABETHVILLE BOROUGH COUNCIL MEETING MINUTES**  
**ELIZABETHVILLE PENNSYLVANIA**  
**June 10, 2013**

The Elizabethtown Borough Council met on June 10, 2013 in the Municipal Building at 14 South Market Street in Elizabethtown. President Gary Shadle called the meeting to order at 7:00 P.M. The meeting opened with the Pledge of Allegiance.

**ROLL CALL:**

Roll call taken with the following present Mandy Carl, James Facinelli, Dennis Henninger, Gary Shadle, Russell Snyder Jr. and Brian Stahl. Timothy Motter was absent.

**ALSO PRESENT:** Linus Fenicle, Borough Solicitor; Peggy Kahler, Secretary; Timothy Matter, Mayor; Mathew Roberts, Codes Enforcement Officer and Matt Schaffner, Borough Maintenance.

**GUESTS:** Travis Enders, Cloud 5 Solutions; Michael Leitzel, Julie Messner, Darrell Roberts, Melissa Stahl Maryann Mattis, Jeff Fetterhoff, Elizabethtown Area Authority.

**Approval of Minutes:** Motion made by Dennis Henninger, seconded by Mandy Carl to approve the minutes from the monthly meeting of May 30, 2013 as presented. Motion carried.

**ACKNOWLEDGEMENT OF GUESTS:** President Shadle recognized Matt Leitzel, borough resident, who received a warning about his dog running at large. Mr. Leitzel asked council for a clearer understanding of the **Ordinance Chapter 2 §Part 1 & 2.**

President Shadle next recognized Maryann Mattis borough resident. Ms. Mattis has concerns about a stream on her property that is eroding; she requested the borough to make stream repairs. Borough Council advised that the stream was on private property and she needed to contact DEP if she planned to make any alterations or close the stream.

**REVIEW OF CORRESPONDENCE:**

All general correspondence was reviewed and made available to council, the following action was taken.

**Elizabethtown Bicentennial Event:** Motion made by Dennis Henninger, seconded by Brian Stahl allowing the Elizabethtown Bicentennial Committee to hold a Chicken Barbecue in the Borough Park on August 17, 2013; all rental fees will be waived. Liability Insurance for the event is covered under the Borough's General Liability Policy. Motion carried.

**Trinity United Methodist Church:** Motion made by Brian Stahl, seconded by Russell Snyder Jr. allowing the Trinity United Methodist Church to hold a Community Worship Service with brunch in the Borough Park on Sunday, August 11, 2013; all rental fees will be waived. Church will provide proof of liability insurance. Motion carried.

**COMMITTEE REPORTS:**

Streets & Maintenance – Chairman J. Facinelli reported; the crosswalks through the borough have been painted and the street sweeping is completed. Another sink hole has developed on Maple Street behind the Fire House. The committee is exploring the process of Full Depth Reclamation as an option to repair Broad Street. The process pulverizes the existing asphalt pavement, special additives such as Portland cement and asphalt emulsion are then blended with the material to strengthen and stabilize the road base; a new wearing course is applied to complete the job. The cost is expected to be one-third of a normal overlay project. More information on the estimated cost will be available at the next meeting.

Police & Safety – Chairman D. Henninger reported; there were no outstanding issues.

Codes Enforcement Officer — M. Roberts reported; a resident approached him about installing ‘Children at Play’ signs on Pine Street.

**Street Safety Signs:** Motion made by Jim Facinelli, seconded by Mandy Carl to approve purchasing four (4) ‘Children at Play’ signs to be installed on Pine Street (*between Birch and Church St.*) and Broad Street (*between Franklin and Church St.*). Motion carried.

Building, Lighting & Grounds – Nothing to report.

Water, Refuse & Sewage – Nothing to report.

Planning & Development – Nothing to report.

Budget & Finance – Chairman D. Henninger reported; all expenses are at or below the budgeted amounts. Committee has an interest in attending a seminar on Municipal Budgeting.

**Basic Municipal Budgeting Training:** Motion made by Mandy Carl, seconded by Russell Snyder Jr. to allow up to three (3) people to attend the Basic Municipal Budgeting Seminar held by Pennsylvania State Borough’s Association on July 16<sup>th</sup> at a cost of seventy-five (\$75) dollars per person. Attendees are Dennis Henninger, Peggy Kahler, and Brian Stahl. Motion carried.

Park & Recreation – President G. Shadle reported; Doug Boyer (Aquality Pool Service) has ordered the pool filters and pump. The manufacturing time for the pump is approximately two-weeks. The agreement between Doug Boyer and the Borough still has not been signed and no invoices have been submitted to Dauphin County for payment.

Insurance – Chairwomen M. Carl reported; Harleysville Insurance is terminating the Borough’s Life Insurance Policy; we no longer qualify as a group. Other options will be discussed in Executive Session.

Personnel – Chairwomen M. Carl reported; the committee acquired several job descriptions from other municipalities and created a rough draft for all of the borough positions. The job descriptions are being distributed to the employees for review and update before the next council meeting.

Mayor’s Report – Nothing to report.

Solicitor’s Report – Linus Fenicle advised council that Metal Industries is still working on the appraisal for the Moore Street properties.

#### UNFINISHED BUSINESS:

Affiliated Power Purchasers International (APPI) an independent energy consulting firm was contacted for a rate quote for the borough’s electricity use.

**APPI Electricity Supplier:** Motion made by James Facinelli, seconded by Dennis Henninger authorizing council to enter into an agreement with **Direct Energy** for electricity generation (excluding street lighting) for thirty-five (35) months at a fix rate of \$0.07444; and to enter into an agreement with **Nextera Energy** for the street lighting at a fix rate of \$0.05266 for thirty-six (36) months. Motion carried.

#### NEW BUSINESS:

**Pennsylvania 811 Safety Day Conference:** Motion made by Mandy Carl, seconded by Russell Snyder Jr. approving Matt Schaffner to attend a one day training session, Thursday, June 13<sup>th</sup> at The York Expo Center. The conference is being offered at no charge. Motion carried.

**Curb and Sidewalk Construction/Repairs Phase 2:** Motion made by James Facinelli, seconded by Russell Snyder Jr. authorizing the Borough Secretary to notify the property owners on Broad Street (between Birch and Church Streets) that their curb/sidewalks must be brought up to code by May 2014 before the next phase of Broad Street is repaired. Motion carried.

**REVIEW OF FINANCIAL REPORTS:**

Motion made by Russell Snyder, seconded by Mandy Carl, to accept the Financial Reports as presented. A roll call vote was taken, motion carried unanimously.

Total Revenue	\$ 28,737.42
Total Expenditures	\$ 26,326.70

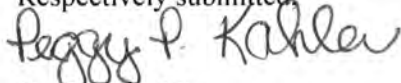
**Executive Session:** 8:22 pm - Motion made by Mandy Carl, seconded by James Facinelli to enter into closed session to discuss personnel issues. Motion carried.

Executive Session ended at 8:29 pm. With the following action.

**Term Life Insurance:** Motion made by Mandy Carl, seconded by Russell Snyder Jr. authorizing council to purchase a twenty-five thousand (\$25,000) dollar Term Life Insurance Policy, from Cincinnati Life Insurance Company for Matt Schaffner at a cost of thirty (\$30) dollars per month. Motion carried.

The meeting was adjourned at 8:32 p.m.

Respectively submitted,



Peggy P. Kahler  
Borough Secretary