

**ELIZABETHVILLE BOROUGH  
COUNCIL MEETING  
MINUTES**

**April 09, 2018**

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The Elizabethville Borough Council met on April 09, 2018 in the Municipal Building at 68 S. Moore Street in Elizabethville, Pennsylvania. President James Facinelli called the meeting to order at 7:00pm. The meeting opened with the Pledge of Allegiance.

Present:

Roll call taken with the following present: Mandy Carl, James Facinelli, Dennis Henninger, Tim Matter, Fred Renn, Gary Shadle and Rodney Spicher.

Also present: Linus Fenicle, Borough Solicitor; Mayor E. Engle; Peggy Kahler, Borough Secretary; Matt Schaffner, Maintenance Supervisor.

Guests: Jeff Fetterhoff, Kenneth Strine.

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**Approval of Minutes:** Motion made by Tim Matter, seconded by Fred Renn to approve the Regular Meeting Minutes of March 12, 2018 as presented. **Motion carried.**

No public comment.

Review of Correspondence: no further action.

**COMMITTEE REPORTS:**

**Streets & Maintenance –J. Facinelli** reported Monthly Maintenance Report was distributed to all councilmembers. Street sweeping in the borough will begin April 30<sup>th</sup> through May 4<sup>th</sup>. Residents are being encouraged to not park vehicles on the street and observe the No Parking signs. **D. Henninger** acknowledged Matt Schaffner and Doug Goudy for the good job they did plowing snow during the last storms.

**Personnel & Safety – R. Spicher** reminded Council that employee evaluations are a few months away; any comments or observations should be forwarded to him prior to June.

**Codes Enforcement Officer –** Monthly report was distributed to all Council Members.

**Building, Lighting & Grounds – F. Renn** reported the Land Recycling Area officially opened on April 7<sup>th</sup>; the site is opened through October on Saturday's from 8:00am – 12:00 pm. **T. Matter** advised Council that there are still 'Private Property No Parking Signs on the Borough's Parking lot. Matt was instructed to change the signs.

Water, Refuse & Sewage – **D. Henninger** reported Spring Cleanup Day for borough residents is May 5, 2018 from 8:00am to 12:00pm. Help is needed. Pennsylvania Department of Environmental Protection met with the Authority to discuss a plan of action for the hydraulic overload condition at the Smith Street Pumping. The meeting results were very positive but no definite course of action has been determined. The authority staff TV'd sewer lines in Pine Alley, several I & I issue were found but nothing substantial. As weather permits testing will continue on the other contributing pipelines for Smith Street Station. Tree roots caused a blockage in the sewer lines on Snyder Avenue.

Planning & Development – Nothing to report at this time.

Budget & Finance – **D. Henninger** reported Mid Penn Bank evaluated all of the Boroughs bank accounts and increased the earned interest rate from .07 to .75% APY. First quarterly reports were distributed and reviewed; all accounts are on target. The Park and Recreation Account has been funded for the year, the transfer to the State Fund will occur after the paving bid is awarded. Next month, Council will be presented with payoff options for the building loan.

Park & Recreation – **M. Carl** reported the Committee met to discuss their plans for the park. General clean-up will begin by removing all the sticks, debris, and trash; the pavilions will be pressure washed. Six new benches and eight new trash receptacles all weather-resistant with a powder-coated finish are being placed throughout the park. Weida Bros. are repainting two pieces of playground equipment. All the seats on the swings will be replaced. The leak in the stone water fountain will be fixed, along with a few upgrades in the Park Restrooms.

**M. Carl** attended a Grant Workshop hosted by Pennsylvania State Association of Boroughs; the session was very informative and should be beneficial in the future when applying for grants.

COG – No representation at the monthly meetings.

Insurance – Nothing to report at this time.

IT – Nothing to report at this time.

Mayor's Report: **Mayor Engle** and **M. Carl** are now the administrators on the Borough's Facebook Page. Their intent is to use FB as the quickest tool in reaching residents to inform them of current events, new policies or answering general questions. Mayor Engle plans to establish his own Facebook Page – Mayor of Elizabethville.

Solicitor's Report –Linus reviewed the Pavilion Rental Application and advised the addition of a Hold Harmless Clause would not be necessary.

Engineer's Report –Jack Raudenbush modified the Dirt, Gravel and Low Maintenance Grant application reducing the amount of right-of-way work. Application resubmitted to Dauphin County Conservation District for their review. Letter of recommendation for sidewalk/curb repairs on file for **28 East Main Street**, property owner was copied.

UNFINISHED BUSINESS:

Elizabethville Area Athletic Baseball Field Lease Agreement - 2018 fully executed and on file.

Employee ID Cards – Pending

Twin Valley Roofing and Construction provided a quote of \$17,800 to replace the roof on the Borough Building. Two other bids were received (A & A Contracting \$28,300) and (Lykens Valley Contractors \$26,196). Council and Borough Solicitor discussed at length if the bids were comparable. All three of the contractors were asked for bids to replace the roof with the same material. The two higher bids quoted 50 MIL roofing material, included removal of old roof with warranty of 20 years.

**Replace Roof Borough Building:** Motion made by Gary Shadle, seconded by Fred Renn to accept the bid of \$17,800 from Twin Valley Roofing and Construction to fully replace the roof on the borough building. Material will consist of durolast roofing system, 40 mil PVC, 8 vents pipe boot with new edging. Roll Call vote: M. Carl (yes); J. Facinelli (yes); D. Henninger (no); T. Matter (no); F. Renn (yes); G. Shadle (yes); R. Spicher, (no) **Motion carried.**

NEW BUSINESS:

**State Ethics Act Workshop:** Motion made by Mandy Carl, seconded by Dennis Henninger to approve two council members to attend a Pennsylvania State Ethics Act Workshop on May 15, 2018. **Motion carried.**

REVIEW OF FINANCIAL REPORTS:

Motion made by Rodney Spicher, seconded by Fred Renn to accept the Financial Reports as presented. Roll Call vote: M. Carl (yes); J. Facinelli (yes); D. Henninger (yes); T. Matter (yes); F. Renn (yes); G. Shadle (yes); R. Spicher, (yes) **Motion carried.**

Total Revenue	\$ 61,714.17
Total Expenditures	\$ 25,537.95

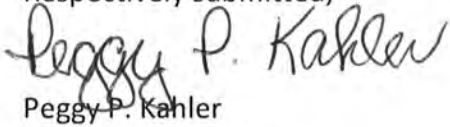
In closing remarks D. Henninger called Council's attention to three items.

- Every year officers from the Fire Company attend a council meeting to present year-end reports, budgets, etc. Rarely, does Council ever ask questions or recognize the service they provide to the community. These are volunteers who put a lot of time into training and responding to calls. We as a board should recognize that.
- Council should further research **Act 172** which allows municipalities to grant local tax credits to firefighters and EMS volunteers. Millersburg Borough recently adopted the Ordinance.
- We as council members should not be giving information on building permits, setbacks, storm water management etc. The questions should be directed to the Borough Office. There are

county and state ordinances that supersede our borough codes and we do not want to be giving residents the wrong information. The Code Enforcement Officer can assist them.

**Adjourn:** Motion made by Gary Shadle, seconded by Dennis Henninger to adjourn the meeting at 8:03 pm. **Motion carried.**

Respectively submitted,

A handwritten signature in cursive script that reads "Peggy P. Kahler". The signature is written in black ink and is positioned above the printed name.

Peggy P. Kahler  
Borough Secretary